



GRADE 4

Writing Strategy Steps

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# Handout: Writing Phases



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# Handout: Study the Prompt Anchor Chart

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| STUDY THE PROMPT ANCHOR CHART | |
| **Step 1** | Read the prompt. |
| **Step 2** | * Identify who (audience). * Identify what (format). * Identify why (purpose). |
| **Step 3** | Ask questions related to audience, format, and purpose you need to answer. |

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# Handout: Brainstorm Anchor Chart

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| BRAINSTORM ANCHOR CHART | |
| **Step 1** | Decide WHAT you will brainstorm. |
| **Step 2** | Decide what questions you will answer. |
| **Step 3** | Determine how you will brainstorm.   * Make a list. * Scan for ideas. * Use an organizer. |
| **Step 4** | THINK and record ideas. |

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# Handout: Collect Evidence Anchor Chart

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| COLLECT EVIDENCE ANCHOR CHART | |
| **Step 1** | Reread the writing prompt.   * What is the task? |
| **Step 2** | Decide what evidence you need for this task.   * How much? * What kind? |
| **Step 3** | Determine WHERE to find evidence. |
| **Step 4** | Annotate evidence by circling or flagging words, phrases, or sentences. |
| **Step 4** | Organize the evidence you find. |

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# Handout: Outline Anchor Chart

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| OUTLINE ANCHOR CHART | |
| **Step 1** | Identify your topic. |
| **Step 2** | Organize your ideas in groups. |
| **Step 3** | List evidence to support each group of ideas. |
| **Step 4** | Explain your evidence. |

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# Handout: Write Orally Anchor Chart

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| WRITE ORALLY ANCHOR CHART | |
| **Step 1** | Say your ideas. |
| **Step 2** | Decide if they make sense. |
| **Step 3** | If not, change them.   * Ask: Now do they make sense? |
| **Step 4** | Write your ideas. |

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# Handout: Freewrite Anchor Chart

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| FREEWRITE ANCHOR CHART | |
| **Step 1** | Write for \_\_\_\_ minutes. |
| **Step 2** | Don't stop, even if you get stuck.   * Write words over and over. * Write anything you know, think, or wonder about the topic. |
| **Step 3** | Read what you wrote. |
| **Step 4** | Annotate ideas and details to keep. |
| **Step 5** | Add more about one idea. |

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# Handout: Sift And Sort Anchor Chart

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| SIFT AND SORT ANCHOR CHART | |
| **Step 1** | Choose a part to write, like:   * a topic sentence or main idea. * supporting ideas or reasons. * strong details. * an effective conclusion. |
| **Step 2** | Write it several ways. |
| **Step 3** | Try them all in your writing. |
| **Step 4** | Choose one to keep. |

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# Handout: Self-Evaluate Anchor Chart

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| SELF-EVALUATE ANCHOR CHART | |
| **Step 1** | Study your progress. |
| **Step 2** | Ask: Did I:   * meet my writing goals? * correctly use the best strategies for the task? |
| **Step 3** | Decide on changes to make. |
| **Step 4** | Record new goals to track progress. |

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# Handout: Imitate the Author's Craft Anchor Chart

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| IMITATE THE AUTHOR'S CRAFT ANCHOR CHART | |
| **Step 1** | Study the example. |
| **Step 2** | Think about what the author did.   * What is special about the sample? * What does the author make you feel, see, or understand? * How does the author accomplish this? |
| **Step 3** | Annotate elements you want to try. |
| **Step 4** | Write like the author’s example. |

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# Handout: Read Your Work Slowly Anchor Chart

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| READ YOUR WORK SLOWLY ANCHOR CHART | |
| **Step 1** | Pick part of your writing to study. Choose one of these elements to study:   * organization * use of grammar, language, or punctuation * word choice * logic and flow of information |
| **Step 2** | Read it slowly. |
| **Step 3** | Annotate what you need to change. |
| **Step 3** | Make any needed changes. |

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# Handout: Annotate Anchor Chart

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| ANNOTATE ANCHOR CHART | |
| **Step 1** | Name WHAT to annotate. |
| **Step 2** | Decide WHERE to look. |
| **Step 3** | Decide HOW to annotate.   * show: highlight, underline * draw: arrows, circle * mark: sticky notes, colors, symbols |
| **Step 4** | Read and annotate. |

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# Handout: Publish Anchor Chart

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| PUBLISH ANCHOR CHART | |
| **Step 1** | Identify how you will share your work. |
| **Step 2** | Review the rubric. |
| **Step 3** | Finalize your published work by rewriting or typing. |
| **Step 4** | Share your work. |

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# Handout: Freewrite Anchor Chart

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| FREEWRITE ANCHOR CHART | |
| **Step 1** | Write for \_\_\_\_ minutes. |
| **Step 2** | Don't stop, even if you get stuck.   * Write words over and over. * Write anything you know, think, or wonder about the topic. |
| **Step 3** | Read what you wrote. |
| **Step 4** | Annotate ideas and details to keep. |
| **Step 5** | Add more about one idea. |

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# Handout: Write From the Plan Anchor Chart

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| WRITE FROM THE PLAN ANCHOR CHART | |
| **Step 1** | Read your plan. |
| **Step 2** | Write each idea from your plan as a sentence in order. |
| **Step 3** | Be sure to organize the sentences in a logical way. |

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# Handout: Use a Checklist Anchor Chart

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| USE A CHECKLIST ANCHOR CHART | |
| **Step 1** | Study the checklist. |
| **Step 2** | Study your writing. Look for checklist examples |
| **Step 3** | Check the list when you find them. Make notes when you don't. |

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# Handout: Share Peer Feedback Anchor Chart

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| SHARE PEER FEEDBACK ANCHOR CHART | |
| **Step 1** | Think about WHY you are working together. |
| **Step 2** | Identify your goals. |
| **Step 3** | Determine HOW you will work together. |
| **Step 4** | Look or listen to others’ ideas. |
| **Step 5** | Make specific, useful, and respectful suggestions. |

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# Handout: Read Your Work Aloud Anchor Chart

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| READ YOUR WORK ALOUD ANCHOR CHART | |
| **Step 1** | Pick part of your writing to study. Choose one of these elements to study:   * organization * use of grammar, language, or punctuation * word choice * logic and flow of information |
| **Step 2** | Read it aloud. |
| **Step 3** | Annotate what you want to change. |
| **Step 4** | Make any needed changes. |